

No. ASCDCL/2021/128

Date: 17/02/2020

RECRUITMENT (CONTRACT BASIS) FOR POSITIONS IN ASCDCL

Aurangabad Smart City Development Corporation Limited (ACSDCL) invites applications for appointment (on contract basis) to the following position:

Position 1: Sector Lead (Civil Engineering)	
Scope of Work	<p>The Consultant (Civil Engineering) shall be overall responsible for:</p> <ul style="list-style-type: none"> • Conceptualization, planning, and execution of civil works required for various projects of ASCDCL • Assisting ASCDCL with preparation of technical estimates and tender documents for civil works • On-site monitoring and inspection of various civil works being carried out as part of Smart City projects • Co-ordination with technical agencies towards execution of Smart City projects • Co-ordination with Aurangabad Municipal Corporation and other government departments towards execution of Smart City project • Providing the knowledge of industry best practices • Ensuring that highest technical standards are maintained during the execution of civil works • Ensuring that the engineering works are completed within the stipulated timeframe and cost • Providing knowledge of various laws, policies, rules and compliance thereof • Any other work allotted specifically by the senior management of ASCDCL • Working under the overall guidance and direction of the CEO
Qualifications:	<ul style="list-style-type: none"> • Graduate/Post-Graduate in Civil Engineering from a reputed university with at least 10 years of work experience • At least 5 years of experience in urban infrastructure and service delivery in a senior role • Prior public sector experience will be preferred
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled in the past • Proof of age. • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on date of the interview)	Not more than 65 years
Consolidated pay	Remuneration shall be commensurate with experience and other perquisites as

per month (all-inclusive on CTC basis)	per ASCDCL policy.
Position 2: Assistant Project Manager (Climate Change)	
Scope of Work	<p>The Assistant Project Managers shall be overall responsible for:</p> <ul style="list-style-type: none"> • Work with the overall vision of provisioning of public service, one that holds delivering critical infrastructure and service to people paramount • Provide knowledge and critical understanding of urban infrastructure and service delivery • Collect data and insights from concerned stakeholders to facilitate a sound understanding of the problems to be addressed through Smart City projects • Assist ASCDCL with day-to-day management of Smart City projects • Assist ASCDCL team in preparing technical estimates, drawings/design, and tender documents for the required projects and procurements • Assist in bid process management including evaluation of bids, award of contracts, and post-award monitoring of projects • Provide knowledge and application of various design and planning tools • Preparation of feasibility reports and DPRs • Provide assistance to the Chief Operations Manager of ASCDCL's City Bus Division for tendering process • Monitoring and inspection of the ongoing projects of ASCDCL • Manage projects/procurement related communications • Assist in ensuring compliance with various rules/guidelines • Any other work specifically allotted by Deputy Chief Executive Officer • Working under the overall guidance and direction of the CEO
Qualifications:	<ul style="list-style-type: none"> • Postgraduate engineer from a reputed college with specialization in climate change/renewable energy • At least 2 years of experience in urban infrastructure and service delivery • Prior experience of working in the public policy domain as evidenced by projects/internships • Excellent communication and presentation skills
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled • Proof of age. • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on date of the interview)	Not more than 30 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 3: Project Engineer (MSI & e-Governance)	

Scope of Work	<p>The Project Engineer shall be overall responsible for:</p> <ul style="list-style-type: none"> • Work with the overall vision of provisioning of public service, one that holds delivering critical infrastructure and service to people paramount • Provide knowledge and critical understanding of ICT sector • Responsible for operations of CCC & OCC being built by ASCDCL as part of MSI project • Collect data and insights from concerned stakeholders to facilitate a sound understanding of the problems to be addressed through Smart City projects • Assist ASCDCL with day-to-day management of Smart City ICT & eGovernance projects • Assist ASCDCL team in preparing technical estimates, drawings/design, and tender documents for the required projects and procurements • Assist in bid process management including evaluation of bids, award of contracts, and post-award monitoring of projects • Assist in vendor management • Provide knowledge and application of various design and planning tools • Preparation of feasibility reports and DPRs • Provide assistance to the Chief Operations Manager of ASCDCL's City Bus Division for tendering process • Monitoring and inspection of the ongoing projects of ASCDCL • Manage projects/procurement related communications • Assist in ensuring compliance with various rules/guidelines • Any other work specifically allotted by Deputy Chief Executive Officer <p>Working under the overall guidance and direction of the CEO</p>
Qualifications:	<ul style="list-style-type: none"> • Graduate engineer in the field of Electronics & Telecommunication from a reputed university • At least 5 years of overall work experience • At least 3 years of experience working with firms in Smart City ICT sector responsible for execution of Command & Control Centers
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled • Proof of age. • Proof of qualifications. <p>References from previous employers/persons of repute.</p>
Age Limit (as on date of the interview)	Not more than 35 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 4: Deputy Accountant	
Scope of Work	<ul style="list-style-type: none"> • Managing accounts, finance and commercial functions of ASCDCL under the supervision of Chief Finance Officer

	<ul style="list-style-type: none"> • Managing PFMS, vouchers, cash inflows/outflows • Provide comprehensive knowledge of accountancy, income tax, and GST • Carrying out internal audit • Any other assistance to CFO in relevant matters as required from time to time • Any other work assigned by CFO
Qualifications	<ul style="list-style-type: none"> • Bachelor's degree in commerce • At least 5 years of experience in Accountancy and Taxation field • Expertise in commercial accounting • Excellent proficiency with MS office • Excellent communication skills
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled • Proof of age. • Proof of qualifications. <p>References from previous employers/persons of repute.</p>
Age Limit (as on date of the interview)	Not more than 45 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 5: HR Manager	
Scope of Work	<ul style="list-style-type: none"> • Manage & Supervise HR functions of ASCDCL as per approved HR policy • Manage & Supervise all file movement & ensure compliance of applicable protocol • Function as Office Superintendent to ensure assign job chart & responsibility of appropriately discharge by employees of ASCDCL. • Manage all documents pertaining to HR departments and ensure proper record keeping. • Manage the attendance and salary disbursement of ASCDCL employee. • Any other work assigned by Additional/Deputy CEO • Work under overall supervision and guidance of CEO
Qualifications	<ul style="list-style-type: none"> • Graduate from a reputed university • Retired government officer of level of Naib Tehsildar & above • Knowledge of establishment & service rules as well as various applicable government resolutions • Knowledge of six bundal's system & experience in government protocol.
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled in the past • Proof of age. • Proof of qualifications.

Age Limit (as on date of the interview)	<ul style="list-style-type: none"> • Not more than 65 years
Consolidated pay per month (all-inclusive on CTC basis)	<ul style="list-style-type: none"> • Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.

General conditions for all the above posts:

- i. Number of post(s): Five
- ii. The place of posting shall be Aurangabad, Maharashtra.
- iii. Interested eligible candidates may attend the interview as per the schedule mentioned below along with the documents required. No TA/DA would be provided for attending the interview. The candidates not fulfilling the eligibility criteria would not be considered for the selection process. The decision of the Company is final and binding.
- iv. The Company reserves its rights to accept or reject any application, without assigning any reasons thereof.
- v. The posts advertised are full time posts. The selected persons will have to stay in Aurangabad city and be available for work as per requirement. The job being offered is of high prestige and integrity and offers unparalleled opportunity in bringing change and development at a citywide level. The job is also extremely challenging and therefore dynamic, innovative, hardworking, sincere people with integrity and considering themselves capable of doing justice to this role may only apply.
- vi. The walk-in interview shall be held at the below-mentioned address on 25/02/2021 between 10:00 AM and 12:00 PM.

Dr. Babasaheb Ambedkar Research Centre,
Near Aamkhas Maidaan, Aurangabad-431001



Chief Executive Officer
Aurangabad Smart City Development
Corporation Limited (ASCDCL)