



Aurangabad Smart City Development Corporation Limited, Aurangabad.



No.ASCDCL/2020/493

Date: 14/12/2020

RECRUITMENT (CONTRACT BASIS) FOR POSITIONS IN ASCDCL

Aurangabad Smart City Development Corporation Limited (ASCDCL) invites applications (on for appointment contract basis) to the following position:

Position 1: Media Analyst	
Number of Posts	1
Scope of Work	<ul style="list-style-type: none">• Creating and conceptualizing ASCDCL campaigns/activities on digital platforms (websites/social media/blogs/mailers/apps) and coming up with fresh ideas to enhance citizen engagement• Special focus on planning, content idealization & implementation of campaign of Smart City Mission.• Be responsible for day to day social media ad operation and performance of our social accounts, requiring interaction with both internal and external media stakeholders• Coverage of Aurangabad Smart City Development Corporation Limited (ASCDCL) events, projects, key meetings and campaigns through press briefing, social media platforms updates and coordination with media.• Content creation for ASCDCL website, digital outdoor displays, Bus PIS, Blogs, Videos and Photos.• Create engaging posts for social media- photos, videos & article daily posting on social media.• Increasing the reach on social media handles• Creating & conceptualizing ASCDCL campaigns and activity on digital platforms• Conceptualizing and executing citizen engagement activities.• Any other work assigned by Deputy Chief Executive Officer, ASCDCL.
Qualification	<ul style="list-style-type: none">• Post-Graduate Course in discipline of Journalism/Arts & Journalism/Arts in International Journalism/Journalism & Mass Communication.• At least 5 years of experience in print/broadcast journalism working with national level media house with repute.• Proficiency in Marathi, Hindi & English
Documents to be submitted	<ul style="list-style-type: none">• Educational qualification• Proof of age• Certificate of previous work• Experience Certificate
Consolidated pay per month (all-inclusive on CTC basis)	<ul style="list-style-type: none">• Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy
Age Limit (as on 31 st Nov 2020)	Not more than 35 years.

Position 2: Civil Engineering Intern	
Number of Posts	1
Scope of Work	<ul style="list-style-type: none"> • To analyze data maps, reports, tests, drawings and maintain proper documentation. • To monitor progress and compile reports in project status. • Able to read architectural plans and develop cost estimates • To perform quality checking of all civil projects. • Strong understanding of Civil Engineering and Construction process • Engineering Design and Projects Prepare timely assistance in investigations survey and design projects for roads, traffic management, storm water drainage, water supply and other civil engineering field together with the preparation of work schedules and estimates. • Report to Assistant Project Manager for preparation of drawings, to prepare project management report.
Qualification	<ul style="list-style-type: none"> • Graduate/Post-Graduate in Civil Engineering from a reputed university. • At least 2 years of experience in relevant field
Documents to be submitted	<ul style="list-style-type: none"> • Educational qualification • Proof of age
Duration of internship	3 Months

General Condition for all the above posts:

1. The place of posting will be Aurangabad, Maharashtra.
2. Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Public Sector Undertakings and other Government sponsored institutions should route their applications through proper channel. It shall be the candidate's responsibility to seek proper permission from government to work at this post.
3. Only those candidates who possess the requisite educational and experience will be considered eligible for interview. No TA/DA would be provided for attending the walk in interview.
4. The company reserves its right to accept or reject any applications, without assigning any reasons thereof. The decision of the company will be final and binding in this regards.
5. ASCDCL reserves the right to relax the qualification criteria for the posts in case of outstanding applications.
6. The posts advertised are full time posts. The selected persons will have to stay in Aurangabad city and be available for work as per requirement. The job being offered is of high prestige and integrity and offers unparalleled opportunity in bringing change and development at a citywide level. The job is also extremely challenging and therefore dynamic, innovative, hardworking, sincere people with integrity and considering themselves capable of doing justice to this role may only apply.

Sd/-
Deputy Chief Executive Officer
Aurangabad Smart City development
Corporation Limited (ASCDCL)